Mr. David Culpepper, Senior Reimbursement Analyst Paragon Health Network, Inc. One Ravinia Drive, Suite 1500 Atlanta, Georgia 30346

Re: AC# 3-JOL-C5 – GCI Jolley Acres, Inc., d/b/a Jolley Acres Healthcare Center

Dear Mr. Culpepper:

The accompanying report has been prepared by our office based on your Medicaid Financial and Statistical Report submitted to the Department of Health and Human Services for the cost report period September 30, 1994 through March 31, 1995. That report was used to set the rate covering the contract periods beginning April 1, 1995.

We are recommending that the Department of Health and Human Services certify an accounts receivable to recover amounts due as a result of the rate change shown on Exhibit A. You will be notified of repayment terms by that Agency.

If you take exception to this report in any manner, you have the right to appeal in accordance with the <u>Code of Laws of South Carolina</u>, 1976 as amended, Title 44, and Department of Health and Human Services Regulation R.126-150, and you must respond in writing within thirty (30) calendar days of the date of this letter. This written response must address the specific items in the report being appealed, and must be directed to the Appeals and Hearings, Department of Health and Human Services, Post Office Box 8206, Columbia, South Carolina 29202-8206. Any correspondence should include the control number appearing on Exhibit A of this report.

Edgar A. Vaughn, Jr., CPA State Auditor

EAVjr/cwc

cc: Ms. Brenda L. Hyleman

Mr. Jeff Saxon Mr. Mac Carroll

# GCI JOLLEY ACRES, INC., D/B/A JOLLEY ACRES HEALTHCARE CENTER

#### ORANGEBURG, SOUTH CAROLINA

CONTRACT PERIODS BEGINNING APRIL 1, 1995 AC# 3-JOL-C5

REPORT ON CONTRACT

**FOR** 

PURCHASE OF NURSING CARE SERVICES

WITH

STATE OF SOUTH CAROLINA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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#### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

February 27, 1998

Department of Health and Human Services State of South Carolina Columbia, South Carolina

We have performed the procedures described below, which were agreed to by the South Carolina Department of Health and Human Services, solely to compute the rate change and related adjusted reimbursement rate to be used by the Department in determining the reimbursement settlement with GCI Jolley Acres, Inc., d/b/a Jolley Acres Healthcare Center, for the contract periods beginning April 1, 1995 and for the six month cost report period ended March 31, 1995, as set forth in the accompanying schedules. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the Department of Health and Human Services. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

- 1. We tested selected costs or areas based on our analytical procedures applied to the reimbursable Medicaid program costs as shown on the Financial and Statistical Report for Nursing Homes, as filed by GCI Jolley Acres, Inc., d/b/a Jolley Acres Healthcare Center, to determine if these costs were allowable as defined by the State Plan for Medicaid reimbursement purposes and supported by accounting and statistical records maintained by the provider. Our findings as a result of these procedures are presented in the Adjustment Report, Summaries of Costs and Total Patient Days, and Cost of Capital Reimbursement Analyses sections of this report.
- 2. We recomputed the Computation of Reimbursement Rate using the adjusted costs and calculated the rate change in accordance with the provisions of the contract between the Department of Health and Human Services and GCI Jolley Acres, Inc., d/b/a Jolley Acres Healthcare Center dated as of September 30, 1994 as amended. Our findings as a result of these procedures are presented in the Computation of Rate Change and Computations of Adjusted Reimbursement Rate sections of this report.

Department of Health and Human Services State of South Carolina February 27, 1998

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the South Carolina Department of Health and Human Services and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Edgar A. Vaughn, Jr., CPA State Auditor

Computation of Rate Change For the Contract Periods Beginning April 1, 1995 AC# 3-JOL-C5

	04/01/95- 09/30/95	10/01/95- 09/30/96
Interim reimbursement rate (1)	\$62.97	\$64.37
Adjusted reimbursement rate	62.68	64.05
Decrease in reimbursement rate	\$ <u>.29</u>	\$ <u>.32</u>

(1) Interim reimbursement rate from the South Carolina Medicaid Management Information System (MMIS) Provider Rate Listing dated December 19, 1997

Computation of Adjusted Reimbursement Rate
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-JOL-C5

	Profit Incentive	Allowable Cost	Cost Standard	Computed Rate
Costs Subject to Standards:	111001101100		beandard	Racc
General Services	\$2.98	\$25.38	\$42.58	\$25.38
Dietary	65	7.91	9.23	7.91
Subtotal	\$ <u>3.63</u>	33.29	51.81	33.29
Laundry/Housekeeping/Maint.	\$1.01	5.36	6.75	5.36
Administration & Med. Rec.		7.65	7.22	7.22
Subtotal	\$ <u>1.01</u>	46.30	\$ <u>65.78</u>	45.87
Costs Not Subject to Standards:				
Utilities Special Services Medical Supplies & Oxy. Taxes and Insurance Legal Fees		2.08 - 2.53 1.17 -		2.08 - 2.53 1.17
TOTAL		\$ <u>52.08</u>		51.65
Inflation Factor (4.50%)				2.32
Cost of Capital				6.66
Cost of Capital Limitation				-
Profit Incentive (Max. 3.5% of Al	lowable Cost)			1.01
Cost Incentive - For Gen. Serv. &	Dietary			3.63
Effect of \$1.50 Cap on Cost/Profi and Cost Sharing	t Incentives			(3.14)
OTC/Nonlegend Drug Reimbursement				.25
Laundry Add-On				30
ADJUSTED REIMBURSEMENT RATE	]			\$ <u>62.68</u>

Computation of Adjusted Reimbursement Rate
For the Contract Periods October 1, 1995 Through September 30, 1996
AC# 3-JOL-C5

Costs Subject to Standards:	Profit Incentive	Allowable <u>Cost</u>	Cost <u>Standard</u>	Computed <u>Rate</u>
General Services	\$3.54	\$25.65	\$50.61	\$25.65
Dietary	.71	7.99	10.19	7.99
Subtotal	\$ <u>4.25</u>	33.64	60.80	33.64
Laundry/Housekeeping/Maint.	\$1.08	5.41	7.17	5.41
Administration & Med. Rec.		7.73	7.58	7.58
Subtotal	\$ <u>1.08</u>	46.78	\$ <u>75.55</u>	46.63
Costs Not Subject to Standards:				
Utilities Special Services Medical Supplies & Oxy. Taxes and Insurance Legal Fees		2.10 - 2.56 1.18		2.10 - 2.56 1.18
TOTAL		\$ <u>52.62</u>		52.47
Inflation Factor (6.30%)				3.31
Cost of Capital				6.77
Cost of Capital Limitation				-
Profit Incentive (Max. 3.5% of Al	lowable Cost)			1.08
Cost Incentive - For Gen. Serv. 8	Dietary			4.25
Effect of \$1.50 Cap on Cost/Profi and Cost Sharing	t Incentives			(3.83)
ADJUSTED REIMBURSEMENT RATE				\$ <u>64.05</u>

Summary of Costs and Total Patient Days
For the Cost Report Period Ended March 31, 1995
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-JOL-C5

EXPENSES	Totals (From Schedule SC 13) as Adjusted by DH&HS	Adjustm <u>Debit</u>	ents Credit	Adjusted Totals
General Services	\$279,671	\$ -	\$ 750 (3) 1,372 (4) 60 (4) 3,120 (5) 234 (5) 4,132 (6) 305 (6) 11,016 (7) 1,211 (13)	\$257,471
Dietary	81,626	-	206 (4) 519 (5) 686 (6)	80,215
Laundry	13,442	-	43 (4) 131 (5) 157 (6)	13,111
Housekeeping	22,746	167 (10)	49 (4) 229 (5) 294 (6) 171 (12)	22,170
Maintenance	19,734	143 (10)	31 (4) 101 (5) 145 (6) 146 (12) 390 (13)	19,064
Administration & Medical Records	79,062	6,858 (7) 254 (10)	1,305 (3) 113 (4) 385 (5) 10 (5) 502 (6) 29 (6) 401 (12) 5,817 (13)	77,612
Utilities	21,150	155 (10)	154 (12) 45 (13)	21,106

Summary of Costs and Total Patient Days
For the Cost Report Period Ended March 31, 1995
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-JOL-C5

	Totals (From Schedule SC 13) as	Adjust	ments	Adjusted
EXPENSES	Adjusted by DH&HS	Debit	Credit	Totals
Special Services	-	-	-	-
Medical Supplies & Oxygen	27,528	-	1,283 (3) 593 (8)	25,652
Taxes & Insurance	12,992	89 (10)	707 (12) 536 (13)	11,838
Legal Fees	-	-	-	-
Cost of Capital	73,713	166 (10) 1,847 (14)	1,640 (1) 52 (2) 104 (12) 6,338 (13)	67,592
Subtotal	631,664	9,679	45,512	595,831
Ancillary	9,635	-	-	9,635
Non-Allowable	32,354	1,640 (1) 46 (2) 3,338 (3) 6,250 (6) 4,158 (7) 593 (8) 1,683 (12) 14,337 (13)	6 (5) 974 (10) 1,847 (14)	61,572
	<del></del>	11,557 (15)		
Total Operating Expenses	\$ <u>673,653</u>	\$ <u>41,724</u>	\$ <u>48,339</u>	\$ <u>667,038</u>
TOTAL PATIENT DAYS	*10,761		<u>618</u> (16)	_10,143
*Adjusted to 98% occupa	ancy			

TOTAL BEDS

<u>60</u>

Summary of Costs and Total Patient Days
For the Cost Report Period Ended March 31, 1995
For the Contract Periods October 1, 1995 Through September 30, 1996
AC# 3-JOL-C5

EXPENSES	Totals (From Schedule SC 13) as Adjusted by DH&HS	Adjustm Debit	ents Credit	Adjusted Totals
General Services	\$279,671	\$ -	\$ 750 (3) 1,372 (4) 60 (4) 3,120 (5) 234 (5) 4,132 (6) 305 (6) 11,016 (7) 1,211 (13)	\$257,471
Dietary	81,626	-	206 (4) 519 (5) 686 (6)	80,215
Laundry	13,442	-	43 (4) 131 (5) 157 (6)	13,111
Housekeeping	22,746	167 (11)	49 (4) 229 (5) 294 (6) 171 (12)	22,170
Maintenance	19,734	143 (11)	31 (4) 101 (5) 145 (6) 146 (12) 390 (13)	19,064
Administration & Medical Records	79,061	6,858 (7) 255 (11)	1,305 (3) 113 (4) 385 (5) 10 (5) 502 (6) 29 (6) 401 (12) 5,817 (13)	77,612
Utilities	21,150	155 (11)	154 (12) 45 (13)	21,106

Summary of Costs and Total Patient Days For the Cost Report Period Ended March 31, 1995 For the Contract Periods October 1, 1995 Through September 30, 1996 AC# 3-JOL-C5

	Totals (From Schedule SC 13) as	Adjustm	nents	Adjusted
EXPENSES	Adjusted by DH&HS	<u>Debit</u>	Credit	Totals
Special Services	-	-	-	-
Medical Supplies & Oxygen	29,495	-	1,283 (3) 593 (8) 1,967 (9)	25,652
Taxes & Insurance	12,992	89 (11)	707 (12) 536 (13)	11,838
Legal Fees	-	-	-	-
Cost of Capital	74,444	166 (11) 1,460 (15)	1,640 (1) 52 (2) 104 (12) 6,338 (13)	67,936
Subtotal	634,361	9,293	47,479	596,175
Ancillary	7,668	-	-	7,668
Non-Allowable	31,624	1,640 (1) 46 (2) 3,338 (3) 6,250 (6) 4,158 (7) 593 (8) 1,967 (9) 1,683 (12)	6 (5) 975 (11) 1,460 (15)	63,195
		<u>14,337</u> (13)		
Total Operating Expenses	\$ <u>673,653</u>	\$ <u>43,305</u>	\$ <u>49,920</u>	\$ <u>667,038</u>
TOTAL PATIENT DAYS	<u>*10,650</u>		<u>611</u> (17)	_10,039
*Adjusted to 97% occup	ancy			

Adjustment Report
Cost Report Period Ended March 31, 1995
AC# 3-JOL-C5

ADJUSTMENT <u>NUMBER</u>	ACCOUNT TITLE	<u>DEBIT</u>	CREDIT
1	Accumulated Depreciation Nonallowable Other Equity Cost of Capital	\$ 1,992 1,640	\$ 1,992 1,640
	To adjust fixed assets and related depreciation to allowable HIM-15-1, Section 2304 State Plan, Attachment 4.19D		
2	Loan Cost Nonallowable Cost of Capital	6 46	52
	To adjust loan cost and related amortization to allowable HIM-15-1, Section 2304		
3	Nonallowable Restorative Medical Records Medical Supplies	3,338	750 1,305 1,283
	To disallow expense due to lack of adequate documentation HIM-15-1, Section 2304		
4	Retained Earnings  Nursing  Restorative  Dietary  Laundry  Housekeeping  Maintenance  Administration	1,874	1,372 60 206 43 49 31

To properly charge salaries and related benefits applicable to the prior period HIM-15-1, Section 2302.1

Adjustment Report
Cost Report Period Ended March 31, 1995
AC# 3-JOL-C5

ADJUSTMENT			
NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
5	Accrued PTO  Nursing Restorative Dietary Laundry Housekeeping Maintenance Administration Medical Records Nonallowable	4,735	3,120 234 519 131 229 101 385 10 6
	To adjust PTO accrual to allowable HIM-15-1, Sections 2302.1 and 2304		
6	Nonallowable     Nursing     Restorative     Dietary     Laundry     Housekeeping     Maintenance     Administration     Medical Records  To adjust workers' compensation expense to allowable	6,250	4,132 305 686 157 294 145 502 29
7	HIM-15-1, Section 2304  Medical Records  Nonallowable  Restorative	6,858 4,158	11,016
	To reclassify salaries and related benefits to the proper cost center HIM-15-1, Section 2304 DH&HS Expense Crosswalk		·
8	Nonallowable Medical Supplies	593	593
	To remove special (ancillary) services reimbursed by Medicare State Plan, Attachment 4.19D		

Adjustment Report
Cost Report Period Ended March 31, 1995
AC# 3-JOL-C5

ADJUSTMENT NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
			<del>-</del>
9	Nonallowable	1,967	
	Medical Supplies		1,967
	To disallow expense due to lack of		
	adequate documentation		
	HIM-15-1, Section 2304		
	(This adjustment applies only to the contract periods 10/1/95-9/30/96)		
10	Housekeeping	167	
	Maintenance	143	
	Administration	254	
	Utilities	155	
	Taxes and Insurance	89	
	Cost of Capital	166	
	Nonallowable		974
	To reverse DH&HS adjustment to remove indirect costs applicable to		
	non-reimbursable cost centers		
	HIM-15-1, Section 2102.3		
	State Plan, Attachment 4.19D		
	State Flair, Actachment 4.130		
	(This adjustment applies only to the		
	contract period 4/1/95-9/30/95)		
11	Housekeeping	167	
	Maintenance	143	
	Administration	255	
	Utilities	155	
	Taxes and Insurance	89	
	Cost of Capital	166	
	Nonallowable		975
	To reverse DH&HS adjustment to		
	remove indirect costs applicable to		
	non-reimbursable cost centers		
	HIM-15-1, Section 2102.3		
	State Plan, Attachment 4.19D		
	(This adjustment applies only to the		
	contract periods 10/1/95-9/30/96)		

Adjustment Report
Cost Report Period Ended March 31, 1995
AC# 3-JOL-C5

ADJUSTMENT			
NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
12	Nonallowable	1,683	
	Housekeeping	1,005	171
	Maintenance		146
	Administration		401
	Utilities		154
	Taxes and Insurance		707
	Cost of Capital		104
	To remove indirect costs applicable to		
	non-reimbursable cost centers		
	HIM-15-1, Section 2102.3		
	State Plan, Attachment 4.19D		
13	Nonallowable	14,337	
	Nursing		1,211
	Maintenance		390
	Administration		5,817
	Utilities		45
	Taxes and Insurance		536
	Cost of Capital		6,338
	To adjust home office cost allocation		
	to allowable		
	HIM-15-1, Sections 2304 and 2150		
14	Cost of Capital	1,847	
	Nonallowable		1,847
	To adjust cost of capital to allowable		
	State Plan, Attachment 4.19D		
	(This adjustment applies only to the		
	contract period 4/1/95-9/30/95)		
15	Cost of Capital	1,460	
	Nonallowable		1,460
	To adjust cost of capital to allowable		
	State Plan, Attachment 4.19D		
	(This adjustment applies only to the		
	contract periods 10/1/95-9/30/96)		

Adjustment Report
Cost Report Period Ended March 31, 1995
AC# 3-JOL-C5

ADJUSTMENT <u>NUMBER</u>	ACCOUNT TITLE	DEBIT	CREDIT
16	<pre>Memo Adjustment To decrease total patient days by 618 to 10,143</pre>		
	(This adjustment applies only to the contract period 4/1/95-9/30/95)		
17	<pre>Memo Adjustment To decrease total patient days by 611 to 10,039</pre>		
	(This adjustment applies only to the contract periods 10/1/95-9/30/96)		
	TOTAL ADJUSTMENTS	\$ <u>54,733</u>	\$ <u>54,733</u>

Due to the nature of compliance reporting, adjustment descriptions and references contained in the preceding Adjustment Report are provided for general guidance only and are not intended to be all-inclusive.

Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended March 31, 1995
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-JOL-C5

Original Asset Cost (Per Bed)	\$ 15,618	\$ 15,618	
Inflation Adjustment	1.8981	1.8981	
Deemed Asset Value (Per Bed)	29,644	29,644	
Number of Beds	40	20	
Deemed Asset Value	1,185,760	592,880	
Improvements Since 1981	174,078	7,206	
Accumulated Depreciation at 3/31/95	(390,856)	(9,046)	
Deemed Depreciated Value	968,982	591,040	
Market Rate of Return	0.075	0.075	
Total Annual Return	72,674	44,328	
Numbers of Days in Period	183/365	148/365	
Adjusted Annual Return	36,437	17,974	
Return Applicable to Non-Reimbursable Cost Centers	(279)	(135)	
Allocation of Rent and Interest to Non-Reimbursable Cost Centers			
Allowable Annual Return	36,158	17,839	
Depreciation Expense	6,858	6,553	
Amortization Expense	66	222	
Capital Related Income Offsets	-	-	
Allocation of Capital Expenses to Non-Reimbursable Cost Centers	(53)	(51)	Total
Allowable Cost of Capital Expense	43,029	24,563	\$67,592
Total Patient Days (Minimum 98% Occupancy)	7,405	2,738	10,143
Cost of Capital Per Diem	\$5.81	\$ <u>8.97</u>	\$ <u>6.66</u>

Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended March 31, 1995
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-JOL-C5

6/30/89 Cost of Capital and Return on Equity Capital Per Diem Reimbursement	\$ 2.19		\$ N/A
Adjustment for Maximum Increase	3.83		<u>N/A</u>
Maximum Cost of Capital Per Diem	\$ <u>6.02</u>		\$ <u>8.97</u>
Reimbursable Cost of Capital Per Diem		\$ 6.66	
Cost of Capital Per Diem		6.66	
Cost of Capital Per Diem Limitation		\$ -	

Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended March 31, 1995
For the Contract Periods October 1, 1995 Through September 30, 1996
AC# 3-JOL-C5

Original Asset Cost (Per Bed)	\$ 15,618	\$ 15,618	
Inflation Adjustment	1.9778	1.9778	
Deemed Asset Value (Per Bed)	30,889	30,889	
Number of Beds	40	20	
Deemed Asset Value	1,235,560	617,780	
Improvements Since 1981	174,078	7,206	
Accumulated Depreciation at 3/31/95	(390,856)	(9,046)	
Deemed Depreciated Value	1,018,782	615,940	
Market Rate of Return	0.072	0.072	
Total Annual Return	73,352	44,348	
Numbers of Days in Period	183/365	148/365	
Adjusted Annual Return	36,776	17,982	
Return Applicable to Non-Reimbursable Cost Centers	(282)	(135)	
Allocation of Rent and Interest to Non-Reimbursable Cost Centers			
Allowable Annual Return	36,494	17,847	
Depreciation Expense	6,858	6,553	
Amortization Expense	66	222	
Capital Related Income Offsets	-	-	
Allocation of Capital Expenses to Non-Reimbursable Cost Centers	(53)	(51)	_Total
Allowable Cost of Capital Expense	43,365	24,571	\$67,936
Total Patient Days (Minimum 97% Occupancy)	7,329	2,710	10,039
Cost of Capital Per Diem	\$ <u>5.92</u>	\$ 9.07	\$ <u>6.77</u>

Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended March 31, 1995
For the Contract Periods October 1, 1995 Through September 30, 1996
AC# 3-JOL-C5

6/30/89 Cost of Capital and Return on Equity Capital Per Diem Reimbursement	\$2.19		\$ N/A
Adjustment for Maximum Increase	3.99		<u>N/A</u>
Maximum Cost of Capital Per Diem	\$ <u>6.18</u>		\$ <u>9.07</u>
Reimbursable Cost of Capital Per Diem		\$6.77	
Cost of Capital Per Diem		6.77	
Cost of Capital Per Diem Limitation		\$ -	